

## All the amenities in the ARCADEON at a glance

### On our premises

Situated in the middle of a 20.000 m<sup>2</sup> park, our house offers the ideal venue for holding residential training courses, conferences or any event of your choice. An additional bonus to its superb location is that it is within easy access of all the cities in the Ruhr area.

### Conference rooms

In our 16 variable seminar and conference rooms, fully equipped with modern technical facilities, seminars or conferences can be held for up to 250 people. All the rooms have large windows providing plenty of daylight but can be darkened if required.

Comfortable seating and parquet flooring, under which data links (internet access, analogue and ISDN) have been laid especially, provide ideal conditions for holding your event.

The facilities available range from presenter's materials to video beamers those are specially adapted to the size of the room. In addition we offer a computer training room with 12 places each with its own data network link. This can be used not only for software training courses but also for video conferences.

Internet access is provided through a radio link transmitted directly to the data processing centre of the nearby FernUniversität in Hagen. This is considerably faster than the usual ISDN lines enabling large amounts of data to be sent quickly and easily.

**Guests using their own laptop are now able to access our internet link using WLAN in all areas of the house including the seminar and conference rooms.**

### Guest rooms

All our 78 rooms (24m<sup>2</sup>) in the Arcadeon are en-suite, bright, comfortable and fully equipped with ISDN telephone, internet and fax facilities, radio and television. This offers the ideal place for relaxing and being motivated for the following day. A generously sized desk provides an excellent work place perfect for maximum concentration

In addition 20 other, completely renovated rooms are available in the **ARCADEON Landhotel Halden**. Here we offer double, twin bed or family rooms for up to 4 people. All rooms are equipped with a large big desk, phone, TV and Wlan. Especially after a company or family celebration in the Arcadeon Landhotel Halden you can relax here and enjoy the comforts we have to offer. An extensive breakfast can then be taken in the restaurant in the Arcadeon.

### Gastronomy

In our house we make sure our food is healthy and varied. This is an important basis for a successful seminar or conference. We serve light modern seminar fare as well as typical dishes of the region. Our ingredients are bought fresh from local markets ensuring high quality and diversity.

Breakfast buffet, lunch and dinner are mainly served in our restaurant which including the Gallery area provides seating for up to 250 people.

After a busy day, relax and enjoy a leisurely evening with friends and colleagues in our comfortable vault cellar where you will be warmly welcomed by our staff. In the summer we invite you to visit our barbecue on the big terrace under the vault cellar.

Groups can book the exclusive wine cellar in the ARCADEON Landhotel Halden with a menu or if you prefer a select buffet can be served in the restaurant of the Landhotel Halden for up to 80 persons.

### The high rope garden

In May 2005 we developed a new kind of seminar room: The high rope garden in the Arcadeon. The 4 ground elements (Mohawk Walk / Drumming / low "V" / Wall and spider net) and 5 high elements (cat walk / rope dance / high "V" / Burma bridge and sky leader) present our seminar guests with a new challenge. Their mental and physical balance is tested here – ideal training for colleagues who must rely on each other.

We provide you with an experienced trainer and take care of all the arrangements. You may of course bring your own trainer. All we require in this case is a certificate of qualification. The rent for the rope garden amounts to 400.00 EUR per day. On request and subject to availability single elements can be also used.

## Seating capacities

Room	Size	m <sup>2</sup>	Block form / Karee	U-shape	Parlia- ment	Chair rows	Price in EUR
<b><u>Ground floor</u></b>							
Melk	6 x 6 m	36 m <sup>2</sup>	14	12	---	---	300.00
Werden	10 x 6 m	60 m <sup>2</sup>	26	24	39	52	450.00
<b>Melk / Werden</b>	16 x 6 m	96 m <sup>2</sup>	44	42	67	79	750.00
Maulbronn	8 x 6 m	48 m <sup>2</sup>	18	16	23	---	375.00
Corvey	8 x 6 m	48 m <sup>2</sup>	18	16	23	---	375.00
<b>Maulbronn / Corvey</b>	16 x 6 m	96 m <sup>2</sup>	44	42	67	79	750.00
Monte Cassino	12 x 6 m	72 m <sup>2</sup>	30	28	44	60	550.00
<b><u>1<sup>st</sup> floor</u></b>							
Klosterneuburg	12 x 6 m	72 m <sup>2</sup>	30	28	44	60	550.00
Lorsch	10 x 6 m	60 m <sup>2</sup>	26	24	39	52	450.00
Andechs	6 x 6 m	36 m <sup>2</sup>	14	12	---	---	300.00
<b>Lorsch / Andechs</b>	16 x 6 m	96 m <sup>2</sup>	44	42	67	79	750.00
<b><u>2<sup>nd</sup> floor</u></b>							
St. Gallen	12 x 6 m	72 m <sup>2</sup>	30	28	44	60	550.00
Einsiedeln	12 x 6 m	72 m <sup>2</sup>	---	30	---	---	500.00
Cluny	9 x 12 m	108 m <sup>2</sup>	44	36	71	100	760.00
Maria Laach	9 x 12 m	108 m <sup>2</sup>	44	36	71	100	760.00
<b>Cluny / Maria Laach</b>	18 x 12 m	216 m <sup>2</sup>	60	52	123	230	1.320.00
Library with Group room		61 m <sup>2</sup>	20	18	---	---	440.00

In addition to the conference rooms shown above, 3 small group rooms of 15–20 m<sup>2</sup> are available to you in the gate house (at EUR 100.00 per room and day).

### **Einsiedeln: The PC-room in the ARCADEON**

Technical equipment at the highest level: Being connected to the IT-infrastructure of the **FernUniversität** in Hagen enables you to work without technical obstacles. As a special highlight a PC room with 12 linked up PC desks is available to you including trainer's desk with video beamer. Please ask for our special prices to rent the PC's.

## Overnight stay

For your conference we offer you the following conditions for your conference:

### At the ARCADEON (max. 78 rooms)

- Single room at the price of EUR 106.00 per room / night
- Queen size room at the price of EUR 126.00 per room / night
- Suite at the price of EUR 156.00 per suite / night

### At the ARCADEON Landhotel Halden (max. 20 rooms)

- Single room at the price of EUR 81.00 per room / night
- Double / twin room at the price of EUR 101.00 per room / night
- Family rooms (3-4 p.) at the price of EUR 116.00-131,00 per room / night

## Welcome coffee breaks

For a successful start in the day we welcome you and your guests after the arrival with one of the following coffee breaks. Classical, sweet or hearty- for each taste we have a well fitting offer for you:

### Coffee break

- Coffee and tea (all you can drink)
- **EUR 4.40 per person**

### Coffee break Classic

- Coffee and tea (all you can drink)
- Homemade cookies
- **EUR 6.50 per person**

### Traditional coffee break

- Coffee and tea (all you can drink)
- 2 half rolls with ham, sausage or cheese or yoghurt and fresh fruit
- **EUR 7.90 per person**

### Sweet welcoming break

- Coffee and tea (all you can drink)
- Freshly squeezed orange juice
- Mini croissants with homemade jam and butter
- Fresh fruit
- Puree Bircher style or selection of cereals
- **EUR 11.90 per person**

### Hearty welcoming break

- Coffee and tea (all you can drink)
- Freshly squeezed orange juice
- Mini-rolls with ham, small smoked sausages and butter
- Fresh fruit
- **EUR 11.90 per person**

## Five options for a successful event

We would like to offer you one of the following conference packages, especially coordinated for your conference day:

### Basic (package 1)

- Conference room with standard technical equipment
- Morning break with coffee and tea
- Lunch buffet
- Afternoon break with coffee and tea
- **EUR 40.90 per person and day**

### Classic (package 2)

- Conference room with standard technical equipment
- Morning break with coffee, tea and homemade cookies
- Lunch buffet
- Afternoon break with coffee, tea and homemade cake
- **EUR 47.90 per person and day**

### Economy (package 3)

- Conference room with standard technical equipment
- Coffee and tea, in the conference room
- Dextroglucose, smoothie and a sweet surprise in the conference room
- Lunch buffet
- Coffee, tea and homemade cookies in the conference room
- **EUR 51.90 per person and day**

### ARCADEON (package 4)

- Conference room with standard technical equipment
- 3 non alcoholic drinks in the conference room
- Coffee break in the morning with coffee, tea, fresh fruit and muesli confectionery
- Lunch buffet
- Coffee break in the afternoon with coffee, tea and homemade cake
- **EUR 55.90 per person and day**

### Exclusive (package 5)

- Conference room with standard technical equipment
- 3 non alcoholic drinks in the conference room
- Morning break with coffee, tea, smoothies, fresh fruit, homemade cookies and soft pretzel sticks with butter
- Lunch buffet
- 1 non alcoholic drink
- Afternoon break with coffee, tea, homemade cake and white chocolate crossies
- **EUR 60.90 per person and day**

Our conference packages reply for groups from 10 persons. For smaller groups please enquire (All options are interchangeable).

**Our different coffee break in the afternoon:**

Additional to our pastries in the conference packages, **our cooks will bake for you in our lobby daily**. We will spoil you with homemade sweet crêpes, freshly baked waffles and other sweet specialities.

**At the conference packages Classic to Exclusive, this service is included in the package.** By booking the conference package Basic, we will additional charge EUR 2.50 per person.

**Technical equipment included in the conference packages:**

- Flipchart(s) incl. flipchart paper and marker
- Pin walls with pin wall paper and moderation cards
- Overhead- projector incl. transparencies and pencils

**Our additional services for you, free of charge:**

- ARCADEON writing pad and ball pen in the conference room
- Homemade chocolate crossies for welcoming your guests
- Internet in all conference rooms
- Parking places
- Coffee breaks in the open by sunshine

**Comfortable feelings for your overnight stay, for you complementary:**

- 1 piece of fresh fruit
- 1 bottle of mineral water in the room
- On request we distribute your welcoming letters in the rooms

**Beverages**

At the Basic-, Classic- and Economy all-inclusive package drinks in the conference room will be charged as follows:

Apollinaris Selection	0.25 l	EUR 2.40
Coca Cola (Coca Cola light)	0.20 l	EUR 2.50
Fruit juices (apple, orange, multivitamin)	0.20 l	EUR 2.70

**The dinner box at the ARCADEON**

A necessary strengthening on your way home. No time-consuming and expensive stops at the station or motorway restaurant:

**Dinner box light**

- 1 piece of fruit  
(E.g. banana or peach)
- 1 mineral water
- 1 orange juice
- 1 whole meal bread with turkey breast, cucumber and fresh herbs
- Cherry tomatoes / salt
- 1 cereal bar
- 1 fruit yogurt
- **EUR 11.90 per person**

**Dinner box rustic style**

- 1 piece of fruit  
(E.g. banana or peach)
- 1 mineral water
- 1 orange juice
- 1 escalope roll
- Mustard and ketchup
- Cherry tomatoes / salt
- 1 candy bar
- 1 chocolate pudding with cream
- **EUR 11.90 per person**

## Specialities

Are you still looking for an **individually give-away** for your guests?

We have the suitable present for you – **exclusively und home made**:

- |  |                     |
|--|---------------------|
| ➤ 1 glass (250 ml) with homemade jam                                   | EUR 3.50 p. Person  |
| ➤ White chocolate pralines (100g)                                      | EUR 6.90 p. Person  |
| ➤ Our ARCADEON- cookbook   | EUR 12.90 p. Person |
| ➤ Hamper with the above mentioned products<br>Plus exotic fresh fruits | EUR 29.00 p. Person |

## Conference technology

In addition to the standard technology equipment contained in the all-inclusive (flipchart, pin boards, overhead projector) we can offer you the following technology:

- |   |                    |
|---|--------------------|
| ➤ Presenter's suitcase                                | EUR 25.00 per day  |
| ➤ Presenter's trolley                                 | EUR 35.00 per day  |
| ➤ Video beamer  | EUR 100.00 per day |
| ➤ W-LAN presenter                                     | EUR 15.00 per day  |
| ➤ TV / Video combination                              | EUR 65.00 per day  |
| ➤ Video camera  | EUR 65.00 per day  |
| ➤ DVD- player   | EUR 20.00 per day  |
| ➤ Small hi-fi system                                  | EUR 15.00 per day  |
| ➤ Laptop  | EUR 65.00 per day  |
| ➤ Nameplates  | EUR 1.00 per piece |
| ➤ Acoustic irradiation arrangement                    | without charge     |
| ➤ Using Internet & E-Mail                             | without charge     |
| ➤ Simultaneous interpreter                            | on request         |
| ➤ In-house technician<br>(Exclusively for your event) | EUR 35.00 per hour |
| ➤ Group rooms   | on request         |

## Food

Please ask for our seasonal menu and buffet variations (buffets for groups from 30 persons). You get some ideas later on in this document. If there isn't the right offer, our head chef prepares some special food offer for you.

## Beverages

Please also ask for our assorted wine and beverage card. Our restaurant manager would like to give a wine recommendation to you.

## Social program events

### **...Business and then... pleasure!**

Round off an eventful and successful day in the Arcadeon, treat yourself and your conference participants to a relaxing evening and replenish those energy reserves. Choose one of the following options and look forward to an enjoyable social evening which will encourage teamwork and prepare your group for the tasks of the next day.

### **Cocktail evening**

Have you always wanted to mix cocktails like Tom Cruise in the film classic „Cocktail“? We will reveal a few secret recipes and of course give you a hand with your own creations. Our service team will accompany you through the evening, giving expert advice and tips on cocktail making.

### **Cooking Event in the ARCADEON Landhotel Halden**

Have you always wanted to cook like a professional? Take a look over the head chef's shoulder? Then book our „Cooking – Event“ in the ARCADEON Landhotel Halden for you and your guests. Our head chef and our restaurant manager are waiting to welcome you in the ARCADEON Landhotel Halden. The exclusively furnished wine cellar, the restaurant for the culinary part of the evening and the bar to round off the evening will be made available especially for you. And you will see the areas in our hotel – kitchen and service office – that are not normally accessible to our hotel guests.

### **Indoor & Outdoor Activities**

In close cooperation with Praxisfeld, an organisation specialising in sports, we are able to offer you a wide range of indoor and outdoor activities. Please find further information on this kind of event in the enclosed brochure.

### **„Murder in Paris“, „Lord Moad invites guests to dinner!“ and Dinner–Musical**

While enjoying a delicious 4 course dinner, let yourself be carried away by music, plays or vaudeville entertainment. Experience this unique evening exclusively with your conference participants. Bookings are acceptable for groups of a minimum of 60 people. Smaller groups can take part in our regular theme events. Please find more information and dates on our homepage.

### **Lenne–Arena– soccer, beach volleyball, sport bistro, events**

Football and volleyball for everyone. The Lenne–Arena offers a variety of sporting activities in high class surroundings for the whole conference party. A free shuttle service to the arena is provided. Go and release pent up energy and enjoy an active evening.

### **Casino Mobile**

You will have an ace up your sleeve with this fascinating Casino experience. Treat your guests to a unique evening of gambling. You will be amazed!

Please do not hesitate to contact us for further information on our social program events.

## Menus and buffets

### ARCADEON menu 1

Consommé of tomatoes with  
Parma ham-chips and basil

\*\*\*

Glazed maize chicken with honey-pineapple-meat juice,  
Small carrots and rice timbale

\*\*\*

Latte macchiato mousse with  
Cinnamon-milk-foam

**EUR 24.90 per person**

### ARCADEON menu 2

Green curry soup with grilled king prawn

\*\*\*

Fillet of pork, filled with dates and herbs,  
Mediterranean vegetables and rosemary potatoes

\*\*\*

Orange cream brûlée with  
Caramelized walnuts

**EUR 27.80 per person**

### ARCADEON menu 3

Marinated buffalo mozzarella with  
Ragout of blue grapes and pine-nuts

\*\*\*

Saddle of veal, baked in bread dough,  
On rucola-mushroom-salad and balsam vinegar-sauce

\*\*\*

Vanilla soufflé with flavoured red berries  
And rosemary

**EUR 34.60 per person**

#### ARCADEON menu 4

Slices of duck breast on fried galettes of grated raw potatoes with sage,  
Red onion compote and side salad

\*\*\*

Lobster-cream-soup with grilled freshwater crayfish

\*\*\*

Fillet of beef, gratinated with artichokes and pecorino,  
Herb sauce and potato-tomato-gratin

\*\*\*

Rosemary-panna cotta with  
Maraschino cherries

**EUR 41.00 per person**

#### ARCADEON menu 5

Smoked salmon rolls on sautéed lamb's lettuce  
With avocado-coriander-dressing

\*\*\*

Consommé double of beef  
With root vegetables and herb royale

\*\*\*

Lukewarm tart of egg mushrooms  
With ricotta and bacon cream

\*\*\*

Fillet of lamb „Provence style“, gratinated with fresh herbs and olives,  
Balsam-vinegar-meat juice with rosemary,  
Princess beans and fried potatoes

\*\*\*

Raspberry-lime-cream with chilli  
And fresh fruit

**EUR 55.00 per person**

Our menus can be booked for groups from up to 8 persons.

## ARCADEON buffet 1

### Starters

Grilled field mushrooms with white balsam vinegar on lamb's lettuce  
In the oven baked salmon with horseradish cream  
Marinated chicken spits on Asian vegetable salad with sweet chilli sauce  
Fillet of pork slices with herb-mustard-marinade

\*\*\*

### Salads at the buffet

Turkish shepherd's salad with tomatoes, feta and black olives  
Leak salad with pineapples, apples and mandarins in a fruity cream dressing  
Green loose-leaf lettuce, red leaf lettuce, romaine lettuce  
Seasonal raw vegetables

### With the following dressings

Honey-mustard-vinaigrette, orange-yoghurt-dressing, paprika-shallot-vinaigrette

### Assorted breads

Baguette, whole-meal bread and sour-dough bread, butter

### Soup

Tomato essence with cherry tomatoes and basil

\*\*\*

### Main courses

Fried fillet of redfish on root vegetables in light mustard sauce  
Chicken breast in fruity curry-cream-sauce  
Osso Buco, braised in tomato-vegetable-sauce

### Side dishes

Potatoes  
Fragrant rice, Italian noodles  
Asian vegetable with sweet chilli marinade  
Ratatouille

\*\*\*

### Desserts

Bavarian cream with sweet cherries  
Chocolate-panna cotta with mango puree  
Apricot-almond-tart with whipped vanilla cream

**EUR 29.80 per person**

## ARCADEON buffet 2

### Starters

Fried duck breast with balsam vinegar onions on fried galettes of grated raw potatoes with sage  
Marinated pork saddle with sweet peppers and rosemary honey  
Chilli-vanilla-carrots with tomato oil and feta  
Marinated salmon with ginger jam and black sesame

\*\*\*

### Salads at the buffet

Salad of grilled courgettes and sweet peppers with small mozzarella balls  
Spicy couscous salad with lemon and parsley  
White bean salad with cheese dices  
Red loose-leaf lettuce, endive, cabbage lettuce

### With the following dressings

Grapefruit-vinaigrette, cream-dressing, walnut-honey-dressing

### Assorted breads

Baguette, whole-meal bread and sour-dough bread, butter

\*\*\*

### Soup

Mushroom consommé with pancake stripes and croutons

\*\*\*

### Main courses

Baked salmon fillet with horseradish crust and white-wine sauce  
Glazed maize chicken with honey-pineapple-meat juice  
Ham roast, baked in a salt crust, with beer sauce

### Side dishes

Parsley potatoes  
Basmati rice  
Dumplings in a napkin  
Small carrots and cabbage Bavarian style  
Wok vegetables

\*\*\*

### Desserts

White chocolate mousse with raspberry sauce  
Orange-cream brûlée with caramelized cinnamon-walnuts  
Peanut-chocolate-brownies with vanilla sauce

**EUR 33.60 per person**

### ARCADEON buffet 3

#### Starters

Trilogy of smoked salmon with lamb's lettuce and avocado-coriander-dressing  
Thin slices of smoked turkey breast with honey-herb-dressing  
Variation of air-dried ham with melon salad and fresh figs  
Vitello tonnato, garnished with caper berries

\*\*\*

#### Salads at the buffet

Italian bread salad  
King prawns with tomatoes and pepperoni in a spicy dressing  
Endive, summer crisp lettuce, lamb's lettuce  
Seasonal raw vegetables

#### With the following dressings

Balsam vinegar-dressing, herb-cream-dressing, tomato-chilli-dressing

#### Assorted breads

Baguette, whole-meal bread and sour-dough bread, butter

\*\*\*

#### Soup

Consommé double of beef with Maultaschen

\*\*\*

#### Main courses

Red goatfish fillet on fine leak  
Fillet of beef, baked in bread dough,  
With fried mushrooms and Café de Paris- sauce  
Saltimbocca of chicken breast, coated with sage and  
Parma ham on tomato sauce

#### Side dishes

Fried potatoes & potato gratin  
Italian noodles with pesto  
Beans with bacon & peas

\*\*\*

#### Desserts

Raspberry-lime-cream with chilli and fresh fruit  
Tarragon-panna cotta with strawberry sauce  
Puff-pastry, filled with apples, with vanilla ice-cream and brittle

**EUR 38.90 pro Person**

Our buffets can be booked for groups from approx. 30 persons.